**Journeyman requirements**

Please read before “Starting” the Journeyman application. We would recommend you printing out these instructions as due to the nature of this form it can only be save once all the relevant fields have been completed.

* Successfully completed level 1, 2, & 3 of the AMUSF courses or an equivalent training course. Providing full details of dates of courses attended, and qualifications achieved.
* Details of employment status.
* If you are employed you will be required to provide details of your employer’s name and address, telephone, website, and social media information.
* If you are self-employed you will need to provide business details, i.e., workshop address, telephone numbers, website, and other social media information etc.
* We would like a written text explaining the work you have undertaken on the piece of furniture.
* You will need to submit a Photographic Portfolio a minimum of 24 photographs preferable of one substantial piece of furniture i.e., an armchair or sofa (not a stool or dining chair) that you have completed in your own time and not been used as any part of an accessed piece of work.

**Written Decorations**

* You will be asked to provide a written PDF document of maximum of 150 words to support explanation of work carried out from where you started, if you used any original upholstery and each major step i.e., webbing, springing, lashing, 1st stuffing, stitching, 2nd stuffing, calico top cover, and application of trimmings.
* Sign a decoration that it is your work.

**Portfolio requirements**

* Applicants must send a portfolio of 24 photographs detailing the stages of upholstery from a single piece of furniture, from the bare frame to top cover. Ideally if the piece is being re-upholstered the first picture should be of the piece before stripping out. If a new frame this is not necessary. (Pictures of frame restorations will not be necessary)
* Pictures to show all work carried out from where you started, if you used any original upholstery and each major step i.e., webbing, springing, lashing, 1st stuffing, stitching, 2nd stuffing, calico top cover, and application of trimmings.
* At these 2 pictures of the finished piece.
* Please can you have downloaded PDF images, one or two a per page (maximum size for all images 25MB)
* Please do not worry about the highest quality pictures and what is in the background it’s the furniture that’s important.

We hope you find this Application form self-explanatory. If there is anything that you require clarification on, please do not hesitate to contact us [gtujourneyman@gmail.com](mailto:gtujourneyman@gmail.com)

We are here to help and encourage you to join us.